



Binder Rubric

	4	3	2	1
Do Now	Do Nows are complete and thorough; numbered; headings complete; corrected for accuracy.	Do Nows are complete and thorough; numbered; headings complete;	Do Nows are mostly complete; some are not numbered; some headings incomplete.	Many Do Nows are incomplete; many are not numbered or out of order.
Notes	All notes are completely filled out; all notes are legible; notes are carefully recorded according to teacher's model.	All notes are completely filled out; notes are generally legible (can be read by the student writing them).	Most notes are filled out; notes are somewhat messy and illegible.	Notes are incomplete and poorly filled out; no attempt to record information with care.
Book Log	Book log is completely filled out and up to date; major effort and care is shown.	Book log is completely filled out; while complete, it does not demonstrate major effort.	Book log is mostly complete; there is some missing information.	Book log is not complete.
Binder Care	Binder is in top condition; pockets are not stretched out; binding is in good condition.	Binder is in good condition.	Binder is in decent condition.	Binder is in poor condition.
Organization	All papers are in their proper section; all papers are in numerical order; there are no loose papers; complete proper heading is filled in on all papers; no papers are missing.	All papers are in their proper section; all papers are in numerical order; complete heading on all papers.	Several papers are in the wrong section; many papers are missing; there are loose papers.	Papers are disorganized; there are many loose papers; papers do not appear to have been filed on a daily basis.

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